

ZONING MAP AMENDMENT APPLICATION

Part 1. Application Notes

1. A Zoning Map Amendment is reviewed by the Chief Planning Official who then initiates the amendment process.
2. The Planning Board reviews the proposed amendment at a public hearing and makes a recommendation to Common Council.
3. The Common Council reviews the application, holds a public hearing and decides the application in accordance with Section 375-5(E)(24)(c) of the USDO.

Part 2A. Property 1 Information

Property Address:		
Tax Identification Number:		
Current Lot Size	Acres:	Square Feet:
Current Zoning District:		Proposed Zoning District:

Part 2B. Property 2 Information

Property Address:		
Tax Identification Number:		
Current Lot Size	Acres:	Square Feet:
Current Zoning District:		Proposed Zoning District:

Part 2C. Property 3 Information

Property Address:		
Tax Identification Number:		
Current Lot Size	Acres:	Square Feet:
Current Zoning District:		Proposed Zoning District:

Part 2D. Property 4 Information

Property Address:		
Tax Identification Number:		
Current Lot Size	Acres:	Square Feet:
Current Zoning District:		Proposed Zoning District:

Part 3. General Purpose for Zoning Map Amendment
 (Attach additional sheets if necessary.)

Part 4. Necessity for Amendment
(Attach additional sheets if necessary.)

Part 5. Submittal Requirement Checklist
(Attach additional sheets if necessary)

	Required Documents	Hard Copies	Electronic Copies	Electronic Submission (.pdf) (Required Document Name)
A. Required for All Zoning Map Amendment Applications				
<input type="checkbox"/>	Master Application	0	1	Master Application
<input type="checkbox"/>	Zoning Map Amendment Application Form	0	1	ZMA
<input type="checkbox"/>	Copy of recorded deed for all properties subject to this zoning amendment application	0	1	Deed
<input type="checkbox"/>	Drawing to scale showing existing conditions, with lot dimensions, existing buildings, driveways, parking, landscaping, and utility locations	1	1	Survey [YYYY]-[MM]-[DD]
<input type="checkbox"/>	Revised Zoning Map showing the existing and proposed zone district boundaries	1	1	Proposed Map
<input type="checkbox"/>	Full Environmental Assessment Form as required by SEQR	0	1	Full EAF
<input type="checkbox"/>	Application fee as established in the Albany Fee Schedule – \$500 plus \$50 per acre- Payable to <i>The City of Albany Treasurer</i>			
B. Voluntary of Upon Request				
<input type="checkbox"/>	Any additional information determined to be necessary by the Chief Planning Official	1	1	[Document Name]