

DEVELOPMENT PLAN APPLICATION

Part 1. Application Notes

Development Plan Review is performed to assure that a proposed development conforms to the standards in the USDO, the Comprehensive Plan and any other applicable provisions of the City code. There are two types of development plan review; this application is used for either.

Minor Development Plan Review: The proposed development meets the applicability criteria in Section 375-5(E)(4)(a) of the USDO.

Note: The Chief Planning Official may review minor development plan review applications or refer the applications to the Planning Board if it is unusually large or complex, or may create significant adverse impacts on the surrounding area.

Major Development Plan Review: The proposed development meets the applicability criteria in Section 375-5(E)(14)(a) of the USDO.

Note: A pre-application meeting is available upon request prior to submitting this application.

| Part 2. Property Information | | | |
|------------------------------|-------------------|--|--|
| Project Address(es): | Tax ID Number(s): | | |
| | | | |

Present use(s) of the Property (Select from uses listed in Table 375-3-1, Permitted Use Table, in Section 375-3(B) of the USDO):

| Part 3. Project Description | | | | | | |
|--|--|---------------|-----------------|----------------|--|--|
| Project Name: | Project Cost (Anticipated): \$ | | | | | |
| Proposed Use of the Site (Select from uses listed in Table 375-3-1, Permitted Use Table, in Section 375-3(B) of the USDO): | | | | | | |
| Estimated Construction: | Start Date: Occupancy Date: | | | | | |
| Indicate the Type of Work: | New Construction New Construction, Addition Renovation, Change in Use Demolition Change in Use Only Parking Lot or Site Alteration | | | | | |
| Type of Development: | Development Comprised Exclusively of One-Family, Two-Family, and Townhouse Dwellings All Other Types of Development | | | | | |
| Project Description: | | | | | | |
| | | | | | | |
| | Part 4. S | Site Developm | ent Information | | | |
| A. Floor Area Existing Proposed | | | | | | |
| First Floor Building Area | | | Square Feet | Square Feet | | |
| Total Gross Floor Area | Square FeetSquare Feet | | | | | |
| Existing Gross Floor Area to | to be Razed Square Feet | | | | | |
| Existing Gross Floor Area to | Floor Area to be RetainedSquare Feet | | | | | |
| Retained Gross Floor Area to be Renovated Square Feet | | | | | | |
| Sross Floor Area to be Constructed (excluding parking structures) Square Feet | | | | | | |
| Building Footprint (gross floor area) Square Feet | | | | | | |
| B. Use Information Existing Proposed | | | | Proposed | | |
| Total Number of Dwelling U | nits | | Dwelling Units | Dwelling Units | | |
| Non-Residential Use(s) Floor Area - List Type below | | | | | | |
| а. | | | Square Feet | Square Feet | | |
| b Square Fee | | | Square Feet | Square Feet | | |
| С. | <i>c.</i> Square FeetSquare Feet | | | | | |
| C. Dimensional Information - Complete for all Zoning Districts | | | | | | |
| 1. Proposed Number of New Structures or Building Additions: | | | | | | |

| | Existing | | Prop | Proposed | | |
|--|--|-----------------------|---|-----------------|--|--|
| 2. Height | Feet | Stories | Feet | Stories | | |
| Primary Building Height | | | | | | |
| Addition or Extension Height | | | | | | |
| Accessory Building(s) Height - List Building below | | | | | | |
| а. | | | | | | |
| b. | | | | | | |
| С. | | | | | | |
| 3. Parking and Loading | Total Spaces | ADA Spaces | Total Spaces | ADA Spaces | | |
| On-Site Automobile Parking Spaces | | | | | | |
| Total New Automobile Parking Spaces | | | | | | |
| On-Site Surface Automobile Parking Spaces | | | | | | |
| Number of Bicycle Parking Spaces | | | | | | |
| Off-Street Loading | | | | | | |
| 4. Lot Information | | | | | | |
| Lot Area | Square Feet: | | Square Feet: | | | |
| Impervious Lot Coverage | Percent: | | Percent: | | | |
| D. Other Project Information | | | | | | |
| 1. Indicate all items that will be part of the proposed work: N/A | | Demolition 🛛 H | | IVAC (Exterior) | | |
| | | | · · · _ | · · · | | |
| | | Commercial Cookin | | IgTI | | |
| 2. Indicate all items that pertain to any work proposed on private plumbin | ng: hinn innida tha huilding | | | | | |
| (i.e., plumbing between a public sewer or water line and a building, including plum | _ | | in Duran and | | | |
| Repair or Replace Existing Plumbing New Construction o | | No Plumbing Work | | | | |
| E. Water and Sewer Information (Note: The term "sewer" refers to sanitary se | | | | any.) | | |
| 1. Indicate the number of each of the following sewer and/or water items | | | | | | |
| New Water Service (Connection) | | | ng Water Service Tap | | | |
| New Sewer Service (Connection) | Ter | mination of Existin | g Sewer Service Tap(| 5) | | |
| 2. Will the proposed work change the current water consumption and sev | 2. Will the proposed work change the current water consumption and sewer discharge of the building or site? \Box Yes \Box No | | | | | |
| 3. Check one of the boxes below to indicate the status of main water and | - | - | es the construction of | f main lines: | | |
| Applicant requests Albany Water and Sewer Department to accept | | | | | | |
| | | | water mies | | | |
| Applicant retains private ownership of sewer mains and/or water li | nes | | | | | |
| \Box Not applicable (Development does not include construction of sew | er mains and/or wat | er lines) | | | | |
| If Yes to the first or second statement in Item 3 above, then identify the constructed: | e type of property w | here the sewer ma | iins and/or water line | s will be | | |
| | City Character 1 | | f the states of the states o | | | |
| Public Property, Existing City Street Public Property, Nev | V City Street to be co | instructed as part of | of the development/p | project | | |
| Private Property Not Applicable | | | | | | |
| F. Work in and Around City Rights-of-Way | | | | | | |
| 1. Please indicate all items below that apply to the proposed work: | | | | | | |
| Applicant requests to change or designate the name of a City Street | | | | | | |
| The proposed work includes a private structure (e.g., deck, porch, awning, sign, fence, etc.) encroaching on a City dedicated right-of-way | | | | | | |
| | | | | | | |
| Modification or reconstruction of City curbs | | | | | | |
| Design and construction of a new street where the Applicant will request the City to accept ownership of the street | | | | | | |
| Applicant requests the City to vacate an existing City street/sidewalk so the Applicant can use the property for private development | | | | | | |
| The proposed work will create an obstruction of traffic in a City right-of-way | | | | | | |
| The proposed work includes the excavation of a City street or sidewalk | | | | | | |
| The proposed work includes the placement of a demolition dumpster in a City right-of-way | | | | | | |
| \square The proposed work includes the addition, deletion, and/or relocation of C | The proposed work includes the addition, deletion, and/or relocation of City street lights in a City right-of-way | | | | | |

| | Part 6. S | Submittal | Requirement | Checklist | | |
|---|---|---|---|-----------------------------|--|--|
| | Required Document | | Hard Copies | Electronic Copies | Electronic Submission (.pdf) (Required Document Name) | |
| | A. Required for All Development Pl | lan Reviev | v Application | s | | |
| | Master Application | | 0 | 1 | Master Application | |
| | Development Plan Review Application | | 0 | 1 | DPR | |
| | Color photographs of the property in context with properties | _ | 1 | 1 | Photos | |
| | Survey (A boundary and topographical survey, seal Engineer or Surveyor) | • | 2 | 1 | Survey [YYYY]-[MM]-[DD] | |
| | Site Plan(s) on 24" x 36" sheet and drafted at a sca conveys the development (1"=50', 1"=100', or 1"=2 | 200') | 2 | 1 | Site Plan [YYYY]-[MM]-[DD] | |
| | Construction Detail Drawing(s) (<i>i.e.</i> , paving, gradin drainage plans, water/sewer plans, landscape plan | - | 2 | 1 | Construction Detail [YYYY]-[MM]-[DD] | |
| | Floor Plans, drawn to scale | | 0 | 1 | Floor Plan [YYYY]-[MM]-[DD] | |
| | Elevations for all new buildings and additions, drav | 0 | 1 | Elevations [YYYY]-[MM]-[DD] | | |
| | Short or Full Environmental Assessment Form as re SEQR | 0 | 1 | Short or Full EAF | | |
| | Application fee as established in the Albany Fee Schedule (see Part 7) - payable to The City of Albany Treasurer | | | | | |
| | B. Voluntary or Upon Request | | | | | |
| | Project Narrative | | 1 | 1 | Project Narrative | |
| | Water/Sewer Engineering Report | | 1 | 1 | Water Sewer Report | |
| | Stormwater Management Report | | 1 | 1 | Stormwater Report | |
| | Traffic Study | | 1 | 1 | Traffic Study | |
| | Maintenance of Traffic Plan | | 1 | 1 | Maintenance Traffic Plan | |
| | Geotechnical Report | technical Report | | 1 | GeoTech Report [YYYY]-[MM]-[DD] | |
| | Any additional information determined to be necessary by the Chief Planning Official | | 1 | 1 | [Document Name] | |
| | nic document submissions shall be sent via email to ny Planning Staff. CD and DVD submissions are <u>not</u> a | | <u>d@albanyny.gov</u> , l | JSB Flash Drive, or b | by another medium approved by the City | |
| | | | Ibany Fee Sc | hedule | | |
| Туре | of Application | | | k or Money O | rder) | |
| | oment Plan Review – Development Comprised vely of Single-Family, Two-Family, and Townhouse gs | Base Fee: \$200 Per Residential Unit: \$50 Per new automobile parking space: \$20 | | | | |
| Development Plan Review – All Other Types of Development | | | Base Fee: \$300Per additional 1,000 square feet of new construction (parking structures excluded): \$50Per 1,000 square feet of renovated space: \$20Per new automobile parking space:1-10 spaces:\$75101-500 spaces:\$60011-50 spaces:\$150501-1,000 spaces:\$1,20051-100 spaces:\$3001,001 + spaces:\$2,400 | | | |
| | oment Plan Review Amendment | \$200 | | | | |
| | oment Plan Extension | \$100 | | | | |
| Resche | auing nvironmental Quality Review (SEQR) | \$100 Draft Environmental Impact Review and Notice: \$350 | | | | |
| Your A | oplication Fee for Exclusively Single-Family, Two- | Final Enviror | mental Impact Rev | view and Notice: \$3 | 50 | |
| - | and Townhouse Dwelling Projects oplication Fee for All Other Types of Development s | | | | | |