

## **DEVELOPMENT PLAN APPLICATION**

## Part 1. Application Notes

Development Plan Review is performed to assure that a proposed development conforms to the standards in the USDO, the Comprehensive Plan and any other applicable provisions of the City code. There are two types of development plan review; this application is used for either.

Minor Development Plan Review: The proposed development meets the applicability criteria in Section 375-5(E)(4)(a) of the USDO.

Note: The Chief Planning Official may review minor development plan review applications or refer the applications to the Planning Board if it is unusually large or complex, or may create significant adverse impacts on the surrounding area.

Major Development Plan Review: The proposed development meets the applicability criteria in Section 375-5(E)(14)(a) of the USDO.

Note: A pre-application meeting is available upon request prior to submitting this application.								
Part 2. Property Information								
Project Address(es):	·	Tax ID Number(s):						
Present use(s) of the Property (Select from uses listed in Table 375-3-1, Permitted Use Table, in Section 375-3(B) of the USDO):								
Part 3. Project Description								
Project Name:		Project Cost (Anticipated): \$	Project Cost (Anticipated): \$					
Proposed Use of the Site (Se	elect from uses listed in Table 375-3-1, Permitte	d Use Table, in Section 375-3(B) of the USE	00):					
Estimated Construction:	Start Date: May 1, 2021	Occupancy Date: May 1, 2	Occupancy Date: May 1, 2022					
Indicate the Type of Work:	□ New Construction       □ New Construction, Addition       □ Renovation, Change in Use       □ Demolition         □ Change in Use Only       □ Parking Lot or Site Alteration							
Type of Development:	<ul> <li>□ Development Comprised Exclusively of One-Family, Two-Family, and Townhouse Dwellings</li> <li>□ All Other Types of Development</li> </ul>							
Part 4. Site Development Information								
A. Floor Area		Existing	Proposed					
First Floor Building Area		Square Feet	Square Feet					
Total Gross Floor Area			Square Feet					
Existing Gross Floor Area to	be Razed	Square Feet	Square Feet Square Feet					
Existing Gross Floor Area to		Square Feet Square Feet						
Retained Gross Floor Area to	be Retained							
Gross Floor Area to be Constructed (excluding parking structures)		Square Feet						
Gross Floor Area to be Cons	b be Renovated	Square Feet	Square Feet					
Gross Floor Area to be Cons Building Footprint (gross flo	b be Renovated tructed (excluding parking structures)	Square Feet	Square Feet Square Feet					
	b be Renovated tructed (excluding parking structures)	Square Feet	Square Feet  Square Feet  Square Feet Square Feet					
Building Footprint (gross floor B. Use Information	o be Renovated tructed (excluding parking structures) or area)	Square Feet Square Feet	Square Feet Square Feet Square Feet Square Feet					
Building Footprint (gross flo	o be Renovated tructed (excluding parking structures) or area) nits	Square Feet Square Feet Existing	Square Feet  Square Feet Square Feet Square Feet Proposed					
Building Footprint (gross floo B. Use Information Total Number of Dwelling U Non-Residential Use(s) Floor a.	o be Renovated tructed (excluding parking structures) or area) nits	Square Feet Square Feet Existing	Square Feet  Square Feet Square Feet Square Feet Proposed					
Building Footprint (gross floo <b>B. Use Information</b> Total Number of Dwelling U Non-Residential Use(s) Floor	o be Renovated tructed (excluding parking structures) or area) nits	Square Feet Square Feet  Existing Dwelling Units  Square Feet Square Feet	Square Feet  Square Feet Square Feet Square Feet Proposed Dwelling Units  Square Feet Square Feet					
Building Footprint (gross floo B. Use Information  Total Number of Dwelling U  Non-Residential Use(s) Floor  a.  b.  c.	o be Renovated tructed (excluding parking structures) or area) nits r Area - List Type below	Square Feet Square Feet  Existing Dwelling Units  Square Feet	Square Feet  Square Feet  Square Feet  Square Feet  Proposed  Dwelling Units  Square Feet					
Building Footprint (gross floo B. Use Information  Total Number of Dwelling U Non-Residential Use(s) Floor a. b. c. C. Dimensional Information	o be Renovated tructed (excluding parking structures) or area) nits	Square Feet Square Feet  Existing Dwelling Units  Square Feet Square Feet	Square Feet  Square Feet Square Feet Square Feet Proposed Dwelling Units  Square Feet Square Feet					

	Exis	Existing		Proposed			
2. Height	Feet	Stories	Feet	Stories			
Primary Building Height				4			
Addition or Extension Height							
Accessory Building(s) Height - List Building below			-				
a.							
b.							
C.							
3. Parking and Loading	Total Spaces	ADA Spaces	Total Spaces	ADA Spaces			
On-Site Automobile Parking Spaces							
Total New Automobile Parking Spaces							
On-Site Surface Automobile Parking Spaces							
Number of Bicycle Parking Spaces			6				
Off-Street Loading							
4. Lot Information							
Lot Area	Square Feet:	Square Feet: Square Feet:					
Impervious Lot Coverage	Percent:	Percent:		Percent:			
D. Other Project Information							
1. Indicate all items that will be part of the proposed work: N/A	П	Demolition $\square$ H	VAC (Interior) $\square$ H	IVAC (Exterior)			
<u> </u>		Commercial Cookin	•	•			
		Commercial Cookin	511000 🔲 3	1611			
2. Indicate all items that pertain to any work proposed on private plumbi (i.e., plumbing between a public sewer or water line and a building, including plum		<b>,</b> )					
Repair or Replace Existing Plumbing New Construction o	_	v No Plumbing Work	is Pronosed				
				1			
<b>E. Water and Sewer Information</b> (Note: The term "sewer" refers to sanitary se				any.)			
1. Indicate the number of each of the following sewer and/or water item:				/_ <b>\</b>			
New Water Service (Connection)			ng Water Service Tap(				
New Sewer Service (Connection)	Ter	mination of Existin	g Sewer Service Tap(s	5)			
2. Will the proposed work change the current water consumption and se	wer discharge of the	building or site?	☐ Yes	□ No			
3. Check one of the boxes below to indicate the status of main water and	sewer lines if the de	evelopment include	es the construction of	main lines:			
☐ Applicant requests Albany Water and Sewer Department to accept	ownership of the se	wer mains and/or v	water lines				
☐ Applicant retains private ownership of sewer mains and/or water li		,					
		- " !: \					
☐ Not applicable (Development does not include construction of sew	er mains and/or wat	er iines)					
4. If Yes to the first or second statement in Item 3 above, then identify th constructed:	e type of property w	here the sewer ma	iins and/or water line	s will be			
☐ Public Property, Existing City Street ☐ Public Property, Nev	v City Street to be co	onstructed as part of	of the development/p	oroject			
☐ Private Property ☐ Not Applicable							
F. Work in and Around City Rights-of-Way							
Please indicate all items below that apply to the proposed work:							
☐ Applicant requests to change or designate the name of a City Street							
The proposed work includes a private structure (e.g., deck, porch, awning	, sign, fence, etc.) encr	oaching on a City dec	dicated right-of-way				
☐ Modification or reconstruction of City curbs							
Design and construction of a new street where the Applicant will request the City to accept ownership of the street							
Applicant requests the City to vacate an existing City street/sidewalk so the Applicant can use the property for private development							
☐ The proposed work will create an obstruction of traffic in a City right-of-way							
☐ The proposed work includes the excavation of a City street or sidewalk							
The proposed work includes the placement of a demolition dumpster in a City right-of-way							
☐ The proposed work includes the addition, deletion, and/or relocation of City street lights in a City right-of-way							

	Part 6. Submittal Requirement Checklist							
	Required Document		Hard Copies	Electronic Copies	Electronic Submission (.pdf) (Required Document Name)			
A. Required for All Development Plan Review Applications								
	Master Application		0	1	Master Application			
	Development Plan Review Application		0	1	DPR			
	Color photographs of the property in context with surroundir properties		1	1	Photos			
	Survey (A boundary and topographical survey, seal Engineer or Surveyor)		2	1	Survey [YYYY]-[MM]-[DD]			
	Site Plan(s) on 24" x 36" sheet and drafted at a sca conveys the development (1"=50', 1"=100', or 1"=	200')	2	1	Site Plan [YYYY]-[MM]-[DD]			
	Construction Detail Drawing(s) (i.e., paving, gradin drainage plans, water/sewer plans, landscape plans		2	1	Construction Detail [YYYY]-[MM]-[DD]			
	Floor Plans, drawn to scale		0	1	Floor Plan [YYYY]-[MM]-[DD]			
	Elevations for all new buildings and additions, drav	vn to scale	0	1	Elevations [YYYY]-[MM]-[DD]			
	Short or Full Environmental Assessment Form as re SEQR	equired by	0	1	Short or Full EAF			
	Application fee as established in the Albany Fee Sc	hedule (see Pa	art 7) - payable to	The City of Albany T	reasurer			
	B. Voluntary or Upon Request							
	Project Narrative		1	1	Project Narrative			
	Water/Sewer Engineering Report		1	1	Water Sewer Report			
	Stormwater Management Report		1	1	Stormwater Report			
	Traffic Study		1	1	Traffic Study			
	Maintenance of Traffic Plan		1	1	Maintenance Traffic Plan			
	Geotechnical Report		1	1	GeoTech Report [YYYY]-[MM]-[DD]			
	Any additional information determined to be nece Chief Planning Official	ssary by the	1	1	[Document Name]			
	nic document submissions shall be sent via email to		d@albanyny.gov, l	JSB Flash Drive, or b	by another medium approved by the City			
of Alba	ny Planning Staff. CD and DVD submissions are not a		lbany Fee Sc	hedule				
Type	of Application			k or Money O	rder)			
Develo Exclusiv	Development Plan Review – Development Comprised Exclusively of Single-Family, Two-Family, and Townhouse Dwellings		Base Fee: \$200 Per Residential Unit: \$50 Per new automobile parking space: \$20					
Development Plan Review – All Other Types of Development		Base Fee: \$300 Per additional 1,000 square feet of new construction (parking structures excluded): \$50 Per 1,000 square feet of renovated space: \$20 Per new automobile parking space:  1-10 spaces: \$75 101-500 spaces: \$600 11-50 spaces: \$150 501-1,000 spaces: \$1,200 51-100 spaces: \$300 1,001 + spaces: \$2,400						
	Development Plan Review Amendment		\$200					
Development Plan Extension		\$100						
	Rescheduling State Environmental Quality Review (SEQR)		\$100  Draft Environmental Impact Review and Notice: \$350  Final Environmental Impact Review and Notice: \$350					
Your A Family, Your A	pplication Fee for Exclusively Single-Family, Two- , and Townhouse Dwelling Projects pplication Fee for All Other Types of Development	rilial Eliviron	ппентан ппраст кеч	view and Notice: \$3	JU			
Project	S							