

CERTIFICATE OF APPROPRIATENESS APPLICATION

Part 1. Application Notes

A Certificate of Appropriateness is required for all applications for permits involving any exterior alteration, restoration, reconstruction, demolition, new construction or moving of a locally designated historic landmark or a property within a local historic district.

All Applications must be submitted electronically.

Minor Exterior Work, such as exterior maintenance and repair, change of paint color, replacement of non-original material, and minor changes that do not materially change the historic characteristics of the property may be reviewed by the Chief Planning Official.

Major Exterior Work, such as new construction, demolition, substantial alterations and use of non-historically appropriate materials are subject to review, a public hearing and decision by the Historic Resources Commission

Note: A pre-application meeting is available upon request prior to submitting this Application.

Part 2. Property Information

Project Address: **725 Madison Ave** Tax ID #: **65.69-1-60**

Name of Landmark or Historic District: **Washington Park Historic District**

Part 3. Project Information

Will the applicant be seeking State or Federal Historic Tax Credits for this project? ☐ Yes ☒ No

Proposed Project Description:

Rebuilding of the south porch / building entrance, from footings to top of masonry porch walls, and including restoration of wood columns and painting to match existing. Rebuilt porch will accommodate an accessible ramp, largely within the porch's existing footprint, providing access to the first floor of the building. Project includes repositioning of the northernmost wall of the 'L' shaped porch, on the east elevation and not visible from the public right of way, in order to insert the ADA-compliant ramp. Ramp access will be through a new 3'6" wide opening at the east end of the porch's south wall. Details of reconstruction and new openings to match those historically used. Existing rail will be restored: new railings at ramp will be simple pipe rail.

Part 4. Alteration or Repair Information (if new construction, skip to Part 5)

Select the type of work to be performed (check all that apply)

☒ Painting ☐ Windows ☐ Doors ☐ Stoop/Rails ☐ Masonry ☐ Siding or Trim Work
☐ Fence or Wall ☐ Other: _____

Painting

Building Area / Feature	Proposed Color:	Brand:	Collection:
Body			
Trim	to match existing red at trim.	Sherwin Williams or =	
Sash			
Door			
Other:			

(Include attachment of sample paint chips for all selected colors)

Windows

Number of windows to be: _____ Repaired _____ Replaced _____ Altered

Location (Use Window Diagram):

Existing Window Material (wood, vinyl, etc.): Existing Window Condition: ☐ Original ☐ Not Original ☐ Not Sure

Configuration (i.e., double-hung sash, 2/2, 6/1, 6/6, etc.):			
Width:		Height:	
Depth:			
If replacing, indicate the reason for replacement:			
If altering, describe any proposed change (material, configuration, size of opening, etc.):			
Doors			
Number of doors to be: _____ Repaired _____ Replaced _____ Altered			
Location (Attach a diagram, if necessary): porch walls, see attached			
Existing Door Material (wood, vinyl, etc.):		Existing Door Condition: <input type="checkbox"/> Original <input type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
Configuration (i.e. glass panes, divisions, decorative details and panels):			
Width:		Height:	
If replacing, indicate the reason for replacement:			
If altering, describe any proposed change (material, configuration, size of opening, etc.):			
Stoops/Rails			
Number of Stoops/Rails to be: 1 _____ Repaired _____ Replaced _____ Altered			
Existing Stoop Material (stone, wood, concrete, etc.): stone		Existing Condition: <input checked="" type="checkbox"/> Original <input type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
Existing Treads: stone		Width: +/- 8'	Depth: 5'
		Height: 3'6"	
Existing Rail Material (iron, vinyl, wood, etc.): iron		Existing Rails: <input type="checkbox"/> Original <input checked="" type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
If replacing, indicate the reason for replacement:			
If altering, describe any proposed change (material, configuration, size of opening, etc.):			
Cracking and displacement of stone due to failed foundation at this and adjacent areas. New materials to match existing.			
Masonry			
Type of Work: <input checked="" type="checkbox"/> Substantial Reconstruction <input type="checkbox"/> Minor Repair <input type="checkbox"/> Repointing			
Existing Material (brick, stone, concrete, etc.): brick, stone		Existing Condition: <input checked="" type="checkbox"/> Original <input type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
Location (Attach a diagram, if necessary): porch walls, see attached			
Type of mortar to be utilized: Type O or S, based on analysis of existing			
Siding or Trim Work			
Type of Work: <input type="checkbox"/> Full Residing <input type="checkbox"/> Minor Repair <input checked="" type="checkbox"/> Trim Work			
Existing Material (wood, stucco, vinyl, etc.): wood columns and trim		Existing Condition: <input checked="" type="checkbox"/> Original <input type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
Location (Attach a diagram, if necessary): porch walls, see attached			
Type of material to be utilized:			
Fence or Wall			
Type of Work: <input type="checkbox"/> Repair <input type="checkbox"/> Replacement			
Existing Fence/Wall Material (masonry, wood, vinyl, etc.):		Existing Condition: <input type="checkbox"/> Original <input type="checkbox"/> Not Original <input type="checkbox"/> Not Sure	
Location (Attach a diagram, if necessary): porch walls, see attached			

Type of material to be utilized:					
Other / Additional Notes					
See drawings for description of ramp and other work.					
Part 5. New Construction or Addition Information (if repair only, skip to Part 6)					
First Floor Building Area (sq. ft.):			Total Gross Floor Area (sq. ft.):		
Front Building Setback (ft.):			Frontage Buildout (ft.):		
Building Height	Feet:		Stories:		
Describe how the proposed construction will relate to the architectural scale, massing, volumes and styles represented within the applicable historic district:					
Indicate the proposed materials to be utilized, distinctive architectural features and ornamentation: Porch will be extended 8'5" to the north, with all details matching original. Existing porch is 10' wide. A demarcation will be used in outfacing brick on east elevation to indicate original porch wall.					
Part 6. Signage Information (if no proposed signage, skip to Part 7)					
Sign 1	Type: <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning			Location:	
	Total Area:		Width:	Depth:	Projection from Wall:
	Material:			Mounting Style:	
	Lighted: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe:		
Sign 2	Type: <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning			Location:	
	Total Area:		Width:	Depth:	Projection from Wall:
	Material:			Mounting Style:	
	Lighted: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe:		
Sign 3	Type: <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning			Location:	
	Total Area:		Width:	Depth:	Projection from Wall:
	Material:			Mounting Style:	
	Lighted: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe:		
Sign 4	Type: <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning			Location:	
	Total Area:		Width:	Depth:	Projection from Wall:
	Material:			Mounting Style:	
	Lighted: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe:		

Part 7. Submittal Requirement Checklist			
	Required Documents	Electronic Copies	Electronic Submission (.pdf) (Required Document Name)
A. Required for All Certificate of Appropriateness Applications			
<input type="checkbox"/>	Master Application	1	Master Application
<input checked="" type="checkbox"/>	Certificate of Appropriateness Application	1	COA
<input checked="" type="checkbox"/>	Color photographs of the property in context with surrounding properties	1	Photos
B. Required for Alteration or Repair Applications			
<input type="checkbox"/>	Materials sample sheets showing color type, manufacturer, and item number of new materials being proposed	1	Material Sample Sheets
<input type="checkbox"/>	Window Diagram	1	Window Diagram
C. Required for New Construction and Additions			
<input type="checkbox"/>	Elevation Drawings, drawn to scale	1	Elevations [YYYY]-[DD]-[MM]
<input type="checkbox"/>	Floor Plans, drawn to scale	1	Floor Plan [YYYY]-[DD]-[MM]
<input type="checkbox"/>	Vertical Building Section, drawn to scale	1	Vertical Building Section
<input type="checkbox"/>	Building Rendering	1	Rendering [YYYY]-[DD]-[MM]
D. Required for Signage Applications			
<input type="checkbox"/>	Color Sign Rendering	1	Sign Rendering
<input type="checkbox"/>	Sign Mounting Detail	1	Sign Mounting Detail
<input type="checkbox"/>	Sign or Awning Material Information	1	Sign Awning Material Information
E. Voluntary or Upon Request			
<input type="checkbox"/>	Any additional information determined to be necessary by the Chief Planning Official	1	[Document Name]
Electronic document submissions shall be sent via email to hrc@albanyny.gov , USB Flash Drive, or by another medium approved by the City of Albany Planning Staff. CD and DVD submissions are <u>not</u> accepted.			