



City of Albany
 Department of Planning and Development
 200 Henry Johnson Boulevard
 Albany, New York 12210

FOR STAFF USE ONLY	
Date Submitted:	Fee Amt:
Date Complete:	Fee Paid:
Project #:	Staff:

Master Development Application Form

Use this form for all development permit applications

Part 1. APPLICATION FOR (Please check all application forms being submitted with this Master Application Form)		
<input type="checkbox"/> Development Permit	<input type="checkbox"/> Major Development Plan Review	<input type="checkbox"/> Design Review of Tall Buildings
<input type="checkbox"/> Minor Development Plan Review	<input type="checkbox"/> District Plan	<input type="checkbox"/> Amendment to Zoning Map or USDO Text
<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Area Variance
<input type="checkbox"/> Lot Consolidation	<input type="checkbox"/> Demolition Review	<input checked="" type="checkbox"/> Use Variance
<input type="checkbox"/> Sidewalk and Outdoor Café Permit	<input type="checkbox"/> Subdivision of Land	<input type="checkbox"/> Floodplain Variance
<input type="checkbox"/> Certificate of Appropriateness	<input type="checkbox"/> Historic Property Hardship Modification	<input type="checkbox"/> Administrative Adjustment
Part 2. Written Description of Proposed Project/Activity		
<p>Applying to get a use variance to install a two sided sign box with interior lit header above 3'x6' amber monochromatic changeable copy message center. Sign is 28.6 sq ft. (over by 8.6 sq ft). The height of the sign is 7 ft. to allow for landscaping and optimal viewing. (over by 2ft). The changeable copy is 3'x6' to allow more space for the needed copy.</p>		
Part 3. Property Information		
Project Name (if applicable): Signage on Western Ave		
Project Address: 801 Western Ave (12 Rosemont St)		
Tax Identification No: 64.40-3-1	Lot Size (sq. ft.) 2.54 acres	
Zoning District: MU NE	Abutting Zone Districts(s):	
Part 4. Property Owner Information		
Property Owner(s) Name(s): All Saints Catholic Academy and Church (previously Holy Cross School and Church)		
Mailing Address: 12 Rosemont St Albany, NY 12203		
Phone No: 518-482-4497	E-mail:	
Part 5. Applicant Information (if different than property owner)		
Applicant Name: Traci Johnson		
Mailing Address: 10 Rosemont St Albany, NY 12203		
Phone No: 518-438-0066	E-mail: principal@ascaalbany.org	
Part 6. Project Engineer Information (if applicable)		
Company Name: Saxton Signs	Engineer Name: Cliff Horn	License No:
Mailing Address: 1320 Rt 9 Castleton, NY 12033		
Phone No: 518-732-7704	E-mail: sales@saxtonsign.com	
Part 7. Project Architect Information (if applicable)		
Company Name: same as above	Architect Name:	License No:
Mailing Address:		
Phone No:	E-mail:	

Part 8. Authorized Agent for this Application

Authorized Agent Name: Traci Johnson

Mailing Address: 10 Rosemont St Albany, NY 12203

Phone No: 518-438-0066

E-mail: principal@ascaalbany.org

Part 9. Property Owner Consent

(Check the box below that applies to this application and sign in the space indicated below)

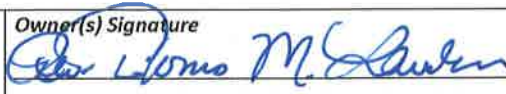
I am the Owner and have no other agent or representative authorized to represent me in this application. I understand the application must be complete and accurate prior to a hearing being scheduled, if required, or a decision being made. I grant the City of Albany Department of Planning and Development permission to access the property for inspection.

I hereby authorize the above listed Applicant and/or Agent to represent me in this application. I understand the application must be complete and accurate prior to a hearing being scheduled, if required, or a decision being made. I grant the City of Albany Department of Planning and Development permission to access the property for inspection.

Print Owner Name(s)

Rev. Thomas Lawless

Owner(s) Signature



Date

07/19/2017